



### **Criminal record declaration (exempt positions) for trainees in England**

The post you are applying for is exempt from the Rehabilitation of Offenders Act 1974 and therefore you are required to declare any convictions, cautions, reprimands and final warnings that are not 'protected' (i.e. filtered out) as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (Amendment) (England and Wales) Order 2013.

This form must be completed as part of the registration process if you have any convictions to declare. Information disclosed on this form will not be kept with your application form or by your tutor.

For further information, please refer to DBS filtering guidance at [www.gov.uk/dbs](http://www.gov.uk/dbs).

Having a criminal record will not, in itself, prevent you from volunteering with BfN. Any information given will be treated in the strictest confidence. We take into consideration whether the offence is relevant to the role or has any other associated risks.

All cases will be examined on an individual basis, taking the following into consideration:

- Whether the conviction is relevant to the position applied for.
- The seriousness of any offence revealed.
- Your age at the time of the offence(s).
- The length of time since the offence(s) occurred.
- Whether it is a single offence or a pattern of offending behaviour.
- The circumstances surrounding the offence(s), and your explanation(s).
- Whether your circumstances have changed since the offending behaviour.

Failure to disclose all convictions, cautions, reprimands or final warnings that are not 'protected' could result in disciplinary proceedings or dismissal. Further advice on disclosing a criminal record can be obtained from Nacro at [www.nacro.org.uk](http://www.nacro.org.uk).



**The Breastfeeding Network PO Box 11126, Paisley PA2 8YB**

[www.breastfeedingnetwork.org.uk](http://www.breastfeedingnetwork.org.uk)

**To talk to a mum who knows about breastfeeding call the National Breastfeeding Helpline 0300 100 0212**

*Calls to 0300 numbers cost no more than calls to UK numbers starting 01 and 02 and will be part of any inclusive minutes that apply to your provider and call package.*

